

## Parking Regulations

### About Pitt's Parking Regulations and Their Enforcement

The regulations that govern parking at the University of Pittsburgh are summarized in this brochure and are contained in their entirety in the University's parking ordinance. The purposes of the ordinance are to provide orderly parking for University faculty, staff, and students; to protect pedestrians; and to ensure access to all buildings and parking areas for firefighting and other emergency equipment and personnel.

Pitt's parking regulations are in effect 24 hours a day, seven days a week, including holidays, except as specifically noted. These regulations have been formulated in accordance with the City of Pittsburgh and the Commonwealth of Pennsylvania's motor vehicle codes, with input from the University's parking and transportation committee.

The parking enforcement personnel of the Department of Parking, Transportation, and Services as well as the University of Pittsburgh Police Department enforce the University's parking regulations. The University's enforcement personnel have the authority to cite, tow, and/or immobilize vehicles that are in violation of parking regulations on University property.

The University of Pittsburgh reserves the right to change any or all of its parking regulations. The University assumes no responsibility for vehicles or the protection of any vehicle or its contents at any time.

## Parking Services

University of Pittsburgh  
Parking Services Office  
204 Brackenridge Hall  
3959 Fifth Avenue  
Pittsburgh, PA 15260-4924

8 a.m.–5:30 p.m.  
Monday–Thursday  
8 a.m.–5 p.m. Friday  
(fall and spring term hours)

[www.pts.pitt.edu](http://www.pts.pitt.edu)

**Parking Services Office**  
Phone: 412-624-4034  
Fax: 412-648-2200  
E-mail: [parking@bc.pitt.edu](mailto:parking@bc.pitt.edu)

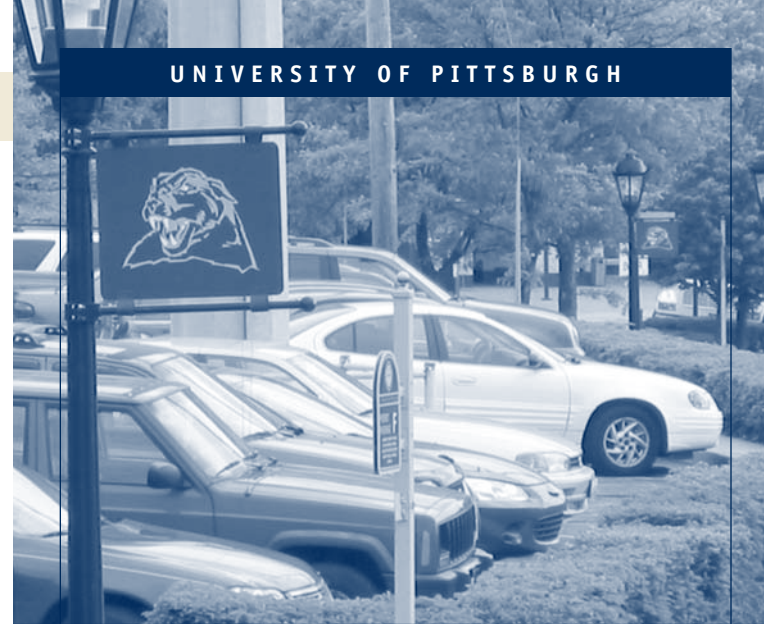
**Special Events Parking**  
Phone: 412-624-4034  
Fax: 412-624-0956  
E-mail: [event@bc.pitt.edu](mailto:event@bc.pitt.edu)

**Ticket Appeals**  
Phone: 412-624-8899  
Fax: 412-624-0956  
E-mail: [parkappeals@bc.pitt.edu](mailto:parkappeals@bc.pitt.edu)



### University of Pittsburgh

*Department of Parking, Transportation, and Services  
Forbes Pavilion  
3525 Forbes Avenue  
Pittsburgh, PA 15260-5319*



## Faculty and Staff Parking at Pitt

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While you're at the University of Pittsburgh, we can help you navigate the campus parking facilities. This guide serves as your road map for finding the parking plan that best works for you.

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Workplaces  
for Commuters<sup>SM</sup>

## Introduction

Located at 204 Brackenridge Hall, the Parking Services Office is the place for locating parking facilities, choosing a permit plan that matches your campus lifestyle, and understanding the regulations that govern vehicles on University property. This guide will help you find answers to most of your parking-related questions and offer tips that will make it easier for you to park your vehicle on campus. A wealth of other information is also available on our Web site at [www.pts.pitt.edu/parking](http://www.pts.pitt.edu/parking). Or if you prefer to contact us directly, feel free to visit during our office hours or call us at 412-624-4034.

### PARKING OPPORTUNITIES

You can apply for a parking permit by simply calling, writing, or e-mailing the Parking Services Office. To obtain a permit for the lot of your choice, you will probably need to sign up for a waiting list (which you can view in the office or online at [www.pts.pitt.edu](http://www.pts.pitt.edu)) by filling out a parking registration form. When a space becomes available, the Parking Services Office will notify you by mail. Be sure to keep your information current, as we update the list regularly. Changes such as departmental relocations, lot closings, disabled parking needs, etc., do occur that may affect your position on the list. Hourly and daily parking rates are available in the Allequippa Street (OC), O'Hara (OH), Panther Hollow (PH), Sennott Square (SN), and Soldiers and Sailors (SO) facilities. Metered parking also is available (see map for locations).

### HOW IT WORKS

Once assigned, your permit is your passport to campus lots reserved for the exclusive use of Pitt students, faculty, and staff. To ensure that parking enforcement staff know you are allowed to park in your facility, be sure to display the appropriate permit.

As a permit holder, you can use these lots, E, F, FB, G, K, KG, N, OC, OH, P, R, RA, SC, SO, TH, U, UO, V, after 4 p.m. weekdays and all day Saturday and Sunday. Wesley W. Posvar Hall garage and Parran Hall, are available after 5 p.m.

There are rare times in which you may not find a parking space in your assigned lot. If that occurs, park in the Soldiers and Sailors (SO), O'Hara (OH), or Allequippa Street (OC) garages, call the Parking Services Office, and we will temporarily validate your permit. If you can't access your regular lot due to bad weather, such as snow, you can park in either the SO or OH garages.

Permits of any type are never valid at any meter.

Faculty and staff pay for their permits through payroll deduction. Be sure to verify that your parking fees are properly deducted from your paycheck, and report any errors to the Parking Services Office. Failure to do so will not excuse you from paying back charges. If you use your Pitt ID as an access card for your garage, please remember to stop by the Parking Services Office when you get a new ID so that we may update your records.

Emeritus faculty and commuter students buy their permits on a term basis, resident students must pay for the academic year, and vendors and departments must pay for the fiscal year. The Parking Services Office accepts cash, check, Visa, MasterCard, Discover, and Panther Funds.

Special permits are available for disabled drivers, carpools, vanpools, vendors, department visitors, conference attendees, contractors, and members of the Board of Trustees. For information on obtaining a special permit, call 412-624-4034.

Permits paid by University account number require senior administrator approval. Remember that permits are nontransferable, and your permit and keycard remain University property.

### Helpful Hint

*Are you dropping something off at a campus building but don't have a permit for the nearest lot? Leave your flashers on, and you can park for up to 15 minutes in a lot other than your own, with your permit displayed.*



## WHAT DOES IT COST?\*

Indoor garages .....	\$92/month
Outdoor lots .....	\$85/month
Evening student permits .....	\$62/term

Evening permits for employees who work shifts:	
2 p.m. ....	\$68/month
3 p.m. ....	\$56/month
5 p.m. ....	\$52/month

Temporary permits .....	variable
Motorcycle permit .....	\$25/term
Department visitor permits .....	variable
ZZ permits .....	\$95/month
VN permits .....	\$95/month

Contractor permits: rate depends on lot assignment

\*All rates are subject to change.

may ride all Port Authority buses for free when they present a valid University ID. For Pitt shuttles and Port Authority routes and schedule information, visit [www.pc.pitt.edu/transportation/routes.html](http://www.pc.pitt.edu/transportation/routes.html).

**Bicycles:** If you are using a bicycle to get around campus, be sure to register it through the parking office. The service is free and will help you identify your bike if it is lost or stolen, as well as help us better serve you by improving Pitt's bicycle facilities. Bike lockers are also available for a nominal fee. For more information, contact the bicycle registration program at 412-624-4034 or [rideshare@bc.pitt.edu](mailto:rideshare@bc.pitt.edu).

## YOUR ROLE AS A DRIVER

You play an important role in keeping Pitt's parking system running as smoothly as possible. It is your responsibility to drive safely and to find a legal, marked parking space. You also should park the entire vehicle within the space's boundary lines. Motorcycles and mopeds must carry valid permits and park within designated areas.

Even when weather conditions are severe, there are still rules to follow. And if your vehicle breaks down, it is your job to have it removed as soon as available services permit. Pitt offers the Motorist Assistance Program for help unlocking and jump-starting vehicles. Call 412-624-4034 during Parking Services Office hours or Pitt police at 412-624-2121 at all other times.

## DRIVING ALTERNATIVES

Tired of fighting traffic? Would you rather spend your morning commute reading the paper than navigating the streets of Oakland? Consider some of these alternatives:

**Carpool matching services:** Our rideshare partner, CommuteInfo.org, offers a matching service free of charge to all commuting employees and students. Registered carpools are even eligible for permit parking discounts. Visit the Web site [www.commuteinfo.org](http://www.commuteinfo.org) for more information.

**Buses and shuttles:** Both the University of Pittsburgh and the Port Authority of Allegheny County offer buses, and Pitt also operates shuttle services. Pitt faculty, staff, and students



## MAP—Motorist Assistance Program

If your vehicle needs a jump start or if you've locked your keys inside, MAP is here for you. Call MAP for assistance at **412-624-4034** during Parking Services Office hours or Pitt police at 412-624-2121 at all other times.

## PAYING FINES AND APPEALS

In order to ensure that our faculty and staff have spaces available when they need them, the Parking Services Office must enforce penalties against those who violate the rules. If you receive a parking fine, you must pay it within 10 days from the date of issue.

If you choose to appeal, you may make your case via e-mail, fax, or telephone within 10 calendar days of the date of issue. If you fail to meet the 10-day deadline, the appeals officer will not consider your request.

Appeals should include:

- Name
- 2P number
- University status (such as student, staff, faculty, etc.)
- Permanent address
- Daytime telephone number
- Citation number
- Vehicle state and plate number
- Permit number
- Reason for appeal

Fax all appeals to 412-624-0956, or e-mail them to [parkappeals@bc.pitt.edu](mailto:parkappeals@bc.pitt.edu). You also can submit the appeal form during office hours in the Parking Services Office, call 412-624-8899 during established citation appeals hours, or submit your appeal online at [www.pts.pitt.edu/parking](http://www.pts.pitt.edu/parking).

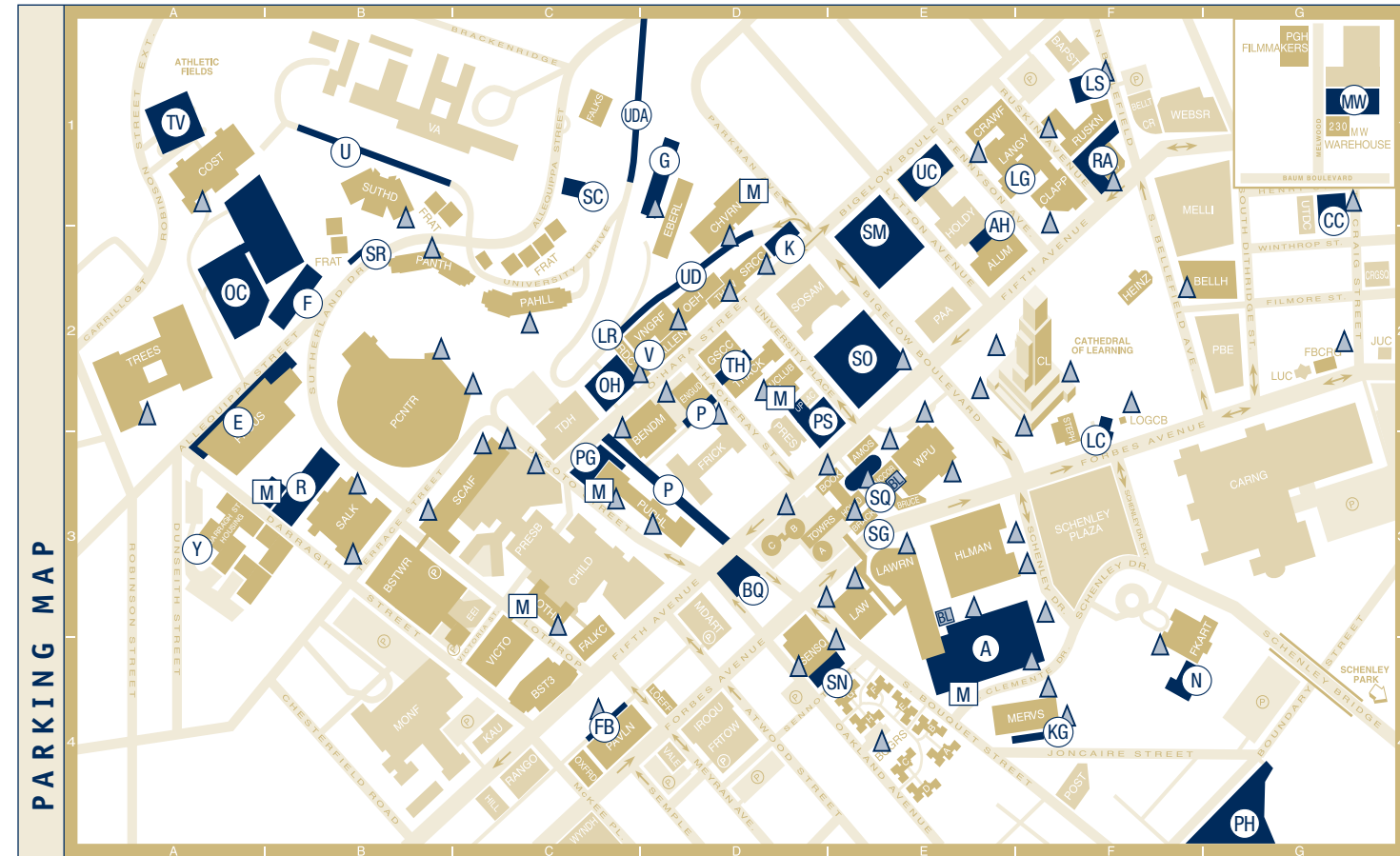
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## Helpful Hint

Be sure to settle any violations. If you have outstanding obligations, the Parking Services Office won't issue a permit. Repeat offenders risk losing their existing permits without refund.



### Parking Lots

- (AH) Alumni Hall (E-2)
- (E)\* Field House (A-2)
- (F)\* Fraternity (B-2)
- (FB) Forbes Back (C-4)
- (G) Eberly Hall (D-1)
- (K) SRCC Building (D-2)
- (KG) Joseph M. Katz Graduate School of Business (F-4)
- (MW) Melwood Lot (G-1, inset)
- (N) Frick Fine Arts Building (F-4)
- (OC)\* Allequippa Street (A-2)
- (P) North Bouquet Street (D-3)

- (PH)\*\*Panther Hollow (G-4)
- (R)\* Salk Hall (B-3)
- (RA) Ruskin Hall (F-1)
- (SC)\* Falk School (C-1)
- (SM) Syria Mosque (E-2)
- (TH) Thackeray Hall (D-2)
- (U) Veterans Lot (B-1)
- (UD) University Drive (C-2, D-2)
- (UDA) Upper University Drive (C-1, D-1)
- (V) Allen Hall (D-2)
- (M) Motorcycle parking

- ▲ Bicycle racks
- Bicycle lockers
- \*Not available during special events
- \*\*Cash only, no permits

### Parking Garages

- (A) Wesley W. Posvar Hall (E-4)
- (CC) Craig Hall (G-1)
- (LG) Langley Hall (F-1)
- (LR) Learning Res. Dev. (C-2)
- (LS) LIS Building (F-1)
- (OH)\* O'Hara Garage (C-2)
- (PG) Parran Hall (C-3)
- (SG) Schenley Garage (E-3)
- (SN)\*\*Sennott Square (E-4)
- (SO) Soldiers and Sailors (E-2)
- (TV)\* Towerview (A-1)
- (UC) University Center (E-1)

Lot availability is subject to change.

### Off-map Lots

- (BT) Biotech Center (Second Avenue)
- (CS) Day Care Center (Clyde Street)
- (EL) Eureka Lot
- (IW) Iroquois Way
- (LX) Library Facility (Thomas Boulevard)
- (TM) McGowan Institute (Technology Drive)

### Metered Parking (No permit is valid)

- (BQ) Bouquet Street (D-3)
- (LC) Log Cabin (F-3)
- (PS) University Place (D-2)
- (RA) Ruskin Hall (F-1)
- (SN) Sennott Square (E-4)
- (SQ) Schenley Quadrangle (E-3)
- (SR) Sutherland Hall Visitor (B-2)
- (Y) Darragh Street Housing (A-3)